

## GRAD COUNCIL CHARGE

1. The Graduate Council shall serve as the primary advisory body to the Dean of Graduate Studies and University-wide administrators in the broad areas related to graduate education.
2. The Graduate Council shall serve the University's graduate advisors, coordinators, and department chairs by providing a forum for communication among those involved in post-baccalaureate education.

Graduate Council members will:

- a. Attend **XX** Graduate Council meeting(s) per year.
  - b. Lead a discussion in one college council per semester to share and gather information about graduate issues from department chairs and the college dean.
  - c. Hold one meeting each semester for college chairs and graduate coordinators to share and gather information from department chairs and graduate coordinators about graduate issues.
3. The Graduate Council may initiate policy recommendations related to graduate studies and graduate programs, which it will refer to appropriate university or Academic Senate committee.
    - a. Graduate Council may serve as a sub-committee to EPC and APRC. EPC may refer requests for policy concerns related to:
      - i. New graduate programs, changes in graduate programs, or other policy issues related to graduate studies;
      - ii. Adoption or modification of degree programs (or special non-degree programs);
      - iii. The general scope and relative size of priority of program; and
      - iv. General University academic standards for post-baccalaureate work; admissions policy; student course load; faculty work load in respect to graduate-level courses; and grading standards within the framework of pertinent Title V code provisions.
    - b. Graduate Council will work with CRAC to review graduate course and curricular changes.

Under any circumstances, close liaison between the Graduate Council, EPC and APRC will be maintained.

### Membership:

- One faculty representative with experience as a graduate coordinator, chair or director of graduate program from each College;
- Two representatives elected by the Academic Senate with experience with a graduate program;
- One representative appointed by the Educational Policies Council;
- One graduate student selected by Associated Students (will not have voting rights in policy issues); and
- Dean of Graduate Studies or designee.

The Council Chair will be elected by the Graduate Council faculty members.

College reps and Senate reps shall serve staggered two-year terms. EPC rep and grad student will each serve for one year.