TO: Robert A. Corrigan, President
    San Francisco State University

FROM: Pamela Vaughn, Chair
    Academic Senate

RE: Graduate Council Policy, #S12-265

SOURCE COMMITTEE:
    Executive Committee

SENATE ACTION:
    At its meeting on May 1, 2012 the Academic Senate approved the proposed
    Graduate Council Policy, #S12-265 (formerly Graduate Council guidelines).
    We solicit your concurrence.
    Thank you.

cc: Sue V. Rosser, Provost and Vice President for Academic Affairs
    Patricia Bartscher, University Counsel
    Ann Hallum, Dean, Graduate Studies
    Maxine Chernoff, Chair Academic Policies Committee

cc: All College Deans, Associate Deans, and Department Chairs

Attachment.

PRESIDENTIAL ACTION:

APPROVED: 

DATE: 5/23/12
ACADEMIC SENATE POLICY #S12-265

GRADUATE COUNCIL

The Graduate Council is an all-University Committee.

1. The Graduate Council shall serve as the primary advisory body to the Dean of Graduate Studies and University-wide administrators in the broad areas related to graduate education.
2. The Graduate Council shall serve the University's graduate advisors, coordinators, and department chairs by providing a forum for communication among those involved in post-baccalaureate education. Graduate Council members will:
   a. Attend scheduled Graduate Council meetings each semester.
   b. Within the processes of the college structures, share and gather information about graduate issues from department chairs, graduate coordinators, and the college deans.
3. The Graduate Council may initiate policy recommendations related to graduate studies and graduate programs, which it will refer to the Academic Senate and other appropriate University committees. Such policy recommendations may apply either to state-support programs or to those offered through any division of extended learning.
   a. Graduate Council may serve as a sub-committee or referring committee to Academic Senate committees such as EPC, APRC and CRAC. Each may refer requests for policy concerns related to:
      1) New graduate programs, changes in graduate programs, or other policy issues related to graduate studies;
      2) Adoption or modification of graduate degree programs and curricula (or special graduate certificate and non-degree programs);
      3) The general scope and priority of graduate programs;
      4) General University academic standards for post-baccalaureate work within the framework of pertinent Title V code provisions.
   b. Under all circumstances, close liaison and consultation between the Graduate Council, the curriculum office, CRAC, EPC and APRC will be maintained.
Membership:

- One faculty representative with experience as a graduate coordinator, chair or director of graduate program, to be chosen from each College;
- Two faculty representatives with experience with a graduate program, elected by the Academic Senate, with attention towards ensuring the Graduate Council has at least one faculty representative with expertise in the following: 1) arts, 2) behavioral and social sciences, 3) business, 4) education, 5) ethnic studies, 6) health, 7) humanities, and 8) sciences, in consultation with the Graduate Council;
- One representative appointed by the Educational Policies Council;
- One graduate student selected by Associated Students;
- Dean of Graduate Studies or designee, ex officio

The Council Chair will be elected by the Graduate Council faculty members.

College and Academic Senate faculty representatives shall serve staggered three-year terms. The EPC representative and graduate student representative will each serve for one year.

The Graduate Council will file an annual report with the Academic Senate.

**Approved by the Academic Senate on May 1, 2012**