



Admission to SF State Scholar Programs

Eligibility Requirements

1. Students are eligible to apply to the program as an SF State undergraduate before completing 90-105 semester units (consult with your program) and before enrolling in a senior capstone course in their major.
2. Students must have a 3.0 cumulative GPA or 3.0 in the last 60 semester units.
3. Students may complete all GE lower division requirements before applying for an SF State Scholar program.
4. Students must not be declared in another major or second baccalaureate.
5. While in undergraduate status, students may only count 15 units toward their master's degree.

Student and Program Information

Name: _____ Student ID #: _____

E-mail: _____ Phone: _____

Bachelor's Major: _____ Master's Program: _____

- Total undergraduate degree applicable units completed to date: _____
- Current Overall GPA: _____ Last 60 semester units GPA: _____
- Expected Completion of the Bachelor's Degree Program: _____ (specify semester & year)

Student Signature: _____ Date: _____

Faculty Sponsor – Must be a faculty member (Tenured/Tenure Track) in the degree program.

Supporting Faculty Name: _____ Signature: _____ Date: _____

*All signatures below are required in order to process your application for review. The completed original form should be forwarded **by the department** to **Graduate Studies***

DEPARTMENT CHAIR/UNIT DIRECTOR OR SF SCHOLARS COORDINATOR

Name: _____ Signature: _____ Date: _____ Approved
 Denied

GRADUATE DEAN OR DESIGNEE

Name: _____ Signature: _____ Date: _____ Approved
 Denied

SF State Scholar Programs

Transition Evaluations to Graduate Status

<Transition procedures are still under development>

1. **After being admitted to the SF State Scholars Program. Students will need abide to the following academic standards during the:**

- Overall cumulative GPA 3.0 or above
- GPA 3.0 or above in the last 60 semester units

If students do not meet the academic standards listed above, students will fall subject to being discontinued from the SF State Scholar Program.

2. Upon completion of the following requirements, the status of students in SF State Scholar programs will be transitioned to classified post-baccalaureate, and students will be informed of their degree objective changes. If a student does not meet these requirements, he/she will be disenrolled from the SF State Scholar program and regain the undergraduate status to be able to complete their Bachelors.

- Completion of undergraduate degree and University requirements (e.g., degree applicable 120 units, GE, GEAR, SF Studies) by the end of the semester in which the student's degree objective change to post-baccalaureate.
- Overall or last 60 units of with a GPA of 3.0 or higher, with B or higher in all graduate courses taken during undergraduate programs.
- Not declared in another major or second baccalaureate.
- Meet department admission/transition to graduate requirements for graduate programs
- Apply for undergraduate graduation and complete the "SF State Scholars Baccalaureate Degree Review Application".

3. Students can continue to take undergraduate classes after transitioning to graduate status. However, no lower division classes taken in graduate status will count towards the undergraduate degree. Students will pay post-baccalaureate tuition and campus fees. If, for any reason, the student wishes to switch back to undergraduate status, the difference in fees will not be refunded.

4. Students will be charged the undergraduate tuition fee only during the time in which they have earned fewer than degree applicable 120 semester units.

5. Students who wish to opt out of the program must inform the Division of Graduate Studies in writing.

6. Optional Practical Training (OPT) for international students will be only available for a maximum of 12-15 month. Please consult with the Office of International Programs.

7. **Apply for Award of Degree:** Students must submit all required forms and documents to Graduate Studies with the indicated approval signatures:

- Working and Final Planned Course of SF State Scholar Program
- Advancement To Candidacy (Graduate degree coursework only)
- Proposal for Culminating Experience (PCE)
- Report of Completion or Thesis Receipt
- Graduation Application Forms

For more information or if you have any questions, please contact:

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